

Lutheran Camping Corporation of Central Pennsylvania
Job Description
Program Specialist

Job Relation: Responsible to the Director or Assistant Director

Job Definition: Responsible for a specific program which may last one week, several weeks, or the whole camping season. The Program Specialist may have several jobs, for example, Nature Specialist or Trip Leader.

Professional Qualifications: Specific skills related to the special program being offered, for example, Nature Specialist, Trip Leader, Music, etc.

Personal Qualifications:

1. A personal commitment to Jesus Christ.
2. A desire to serve God through the Synod's camps.
3. A willingness to give a Christian witness in spontaneous situations as well as during worship and study times.
4. An understanding and agreement with the central objectives of the educational ministry program of the Evangelical Lutheran Church in America and of the Lutheran Camping Corporation of Central Pennsylvania.
5. Emotional stability and mature judgment.
6. A love and understanding of youth and children.
7. Good health and stamina.
8. An appreciation for the camp setting and the outdoors.
9. Training and/or experience in camping and small group living.
10. Ability to work cooperatively in a group.
11. Ability to place the needs of campers over personal desires and convenience.

Performance Responsibilities:

1. Plan specific programs in cooperation with the director or assistant director.
2. Order necessary supplies.
3. Schedule program in cooperation with the director and staff.
4. Participate in program by leading and supervising activities.
5. Evaluate and adjust program to make it more effective.
6. Participate in other activities of the camp when available.

Criteria for Evaluation:

1. Are supplies available?
2. Is the program well-organized and presented in an interesting way?
3. Are schedules maintained?
4. Is the leader on time for the programs?
5. Is the leader flexible in meeting the needs and interests of the campers?
6. Are activities conducted in a safe environment?