

LUTHERAN CAMPING CORPORATION

Job Description

Position: Head Cook- Kirchenwald

Accountable to: Camp Director

Job Definition: To assist in proclaiming and embodying the vision of the Lutheran Camping Corporation of Central PA (LCC) with specific duties to plan, supervise, and implement the summer food service program at Kirchenwald.

Desired Qualifications

1. Personal commitment to Jesus Christ and a desire to serve God through the Church in an outdoor ministry setting.
2. An understanding of and agreement with the mission and goals of the LCC, the Lower Susquehanna Synod, and the Evangelical Lutheran Church in America (ELCA).
3. Emotional maturity and stability to lead other in a cooperative setting.
4. Good personal hygiene habits; good health.
5. Preference will be given to candidates with experience in the following areas:
 - a. Menu planning
 - b. Cooking for large groups
 - c. Use of kitchen equipment
 - d. Ordering food
 - e. Supervising others
6. Satisfactory criminal background check (mandatory)

Performance Responsibilities

In addition to the following, other duties may be assigned.

1. Menu planning in cooperation with the camp director to provide a healthy variety of meals and snacks throughout the summer camping season.
2. Addressing all dietary concerns, restrictions, and allergies for campers and staff.
3. Ordering food for the summer season in consultation with the camp director. Consideration should be given to nutrition and cost.
4. Preparing meals and snacks.
5. Organizing all cookouts.
6. Supervising the kitchen staff and volunteers.

7. Maintaining cleanliness and organizational standards to comply with all laws and regulations of the Pennsylvania Department of Health.
8. Keeping accurate records for the use of government donated goods, menus, and inventories.
9. Closing the kitchen at the end of the summer season.

Criteria for Evaluation

1. Are meals well-prepared, well-balanced, nutritious, tasty?
2. Are meals meeting budgetary requirements?
3. Are meals served on time?
4. Is the kitchen clean?
5. Is the kitchen staff organized, well-instructed, and supervised?
6. Are records up to date and accurate?
7. Are dishes and silverware clean?
8. Are campers and staff responding positively to meals?
9. Is food being wasted/not consumed?