

**Lutheran Camping Corporation of Central Pennsylvania**  
**Job Description**  
**Aquatics Manager**

Job Relation: Responsible to the summer program director. This position may be filled by other persons, such as: Summer Program Director, Assistant Director, Head Lifeguard, etc.

Job Definition: Responsible for the supervision of all aquatic activities and aquatics personnel.

Professional Qualifications:

1. 21 years of age.
2. Previous experience in a supervisory position of a similar aquatic area.
3. Holds or has held one of the following certifications: WSI, Aquatic Instructor – BSA, YMCA Instructor in lifesaving or swimming, or Lifeguard Instructor – American Red Cross.

Personal Qualifications:

1. Personal commitment to Jesus Christ.
2. Desire to serve the church through the camping ministry.
3. A willingness to give a Christian witness through the activities of the camp.
4. An understanding of and agreement with the goals and objectives of the Lutheran Camping Corporation of Central Pennsylvania and the camping ministry of the ELCA.
5. An understanding of and agreement with the teachings and confessions of the ELCA.
6. Emotional stability and maturity of judgment.
7. A love and understanding of others.
8. Good health.
9. An appreciation for the camp setting.
10. Ability to teach and supervise others.
11. Ability to put the needs of others above personal needs.

Performance Responsibilities:

1. Supervise all areas of pool operation:
  - a. Cleaning
  - b. Maintenance
  - c. Activities
  - d. Pool personnel
  - e. Ordering of supplies

2. Canoeing Program
  - a. Teaching fundamentals of canoeing
  - b. Maintenance of equipment
  - c. Inspection of lake
  - d. Supervision or assigning personnel for lake activities.

Some Criteria for Evaluation:

1. Is the pool equipment operating properly?
2. Is the pool clean?
3. Are swimmers safe? Are there unnecessary injuries?
4. Are all activities properly supervised?
5. Are lifeguards properly supervised? Trained?
6. Is all staff trained for basic rescue techniques?
7. Is the lake clean?
8. Is canoe equipment in good condition?
9. Are there enough life jackets? Paddles? Is other safety equipment available?
10. Are rules for aquatic activities being observed?